**ASSOCIATION OF ADMINISTRATORS IN ACADEMIC RADIOLOGY DEPARTMENTS**

**Recognition Award Nomination Form – DEADLINE: June 15, 2016**

**Award Categories and Selection Criteria**

*Select a Nomination Category from the following:*

**[ ]**  Category 1: *Outstanding service to AAARAD or SCARD*.

**Criteria**: Demonstrated excellence in quality service or leadership to AAARAD or SCARD by promoting the organization by providing dedicated organizational leadership.

**[ ]**  Category 2: *Excellence in leadership* *in the field of radiology administration.*

**Criteria**: Outstanding leadership and strategic thinking to achieve exceptional team performance in the field of radiology practice management.

**[ ]**  Category 3: *Advancement of the radiology profession* *through excellence in published papers, presentations or liaison work with other professional radiology groups.*

**Criteria**: Recognizes individuals who have developed innovative solutions to advance radiology administration through published papers or by outstanding presentations for effective, efficient, and collaborative management.

**[ ]**  Category 4: *Lifetime achievement award given to individuals with longevity in the field, and who have made significant contributions to AAARAD, SCARD, and the field of academic radiology.*

**Criteria:** A minimum of 20 years of service in academic radiology administration, with significant contributions to the field, AAARAD, or SCARD.

**[ ]**  Category 5: *Outstanding Community Service Award recognizes a member of AAARAD who has demonstrated outstanding community service beyond the scope of his or her job or area of professional training.*

**Criteria:** The nominated individual should demonstrate contributions to a non-profit or charitable organization that has resulted in long-term benefit to recipients or the community at large. He or she should demonstrate significant effort, at a minimum of 50 hours per year, and accomplishment in the chosen area of service, without reliance on significant work time or resources. The individual should be a role model who inspires others to participate.

We will depend on the nominator to have enough knowledge of the individual’s activity to meet the significant effort criteria.

There would be up to five awardees a year (one in each of the Categories 1, 2, 3, 4 and 5). The lifetime achievement award would be granted only in special circumstances.

**Please note:** The Selection Committee may, at their discretion, determine that a different category fits the accomplishments (per the application letter) more appropriately than the one selected. In the event this occurs, the nominator will be notified. The goal is to award as many categories as possible each year to deserving nominees.

**Nomination Deadline: June 15, 2016**  **Nomination Entr**y **Date**:

**Nominator**:

Name:

Email:

Telephone:

Title/Position:

Organization:

Street Address:

City/State/ZIP:

**Nominee Information**:

Name:

Email:

Telephone:

Title/Position:

Organization:

Street Address:

City/State/ZIP:

**Nomination Justification**

*(Attach supplemental information if appropriate)*

***Please complete the following:***

1. How has the nominee displayed outstanding service, leadership or advancement of the radiology profession?

1. If nominating under Category 3 (Advance of the Radiology Profession), attach a copy of (or link to) the published paper(s) or presentation(s) that showcase excellence in advancing the field of radiology administration.

1. If nominating under Category 4 (Lifetime Achievement Award), please provide a biography or CV listing the nominee’s accomplishments and contributions to the field of radiology administration, including years of service in the field and participation in AAARAD service.

1. If nominating under Category 5 (Community Service), please provide evidence that you have enough knowledge of the individual’s community activities to meet the significant effort criteria.

1. How has the nominee made any other outstanding contributions, including noteworthy involvement and achievement in liaison work with AAARAD, SCARD, MGMA, or other service activities?

1. Explain the impact of the nominee’s achievements in leadership on academic radiology administration.

**Nominations Accepted Until: June 15, 2016**

**Submit completed form to:**

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